Plenary Session III

July 20, 2022
Opening Prayer

His Beatitude Metropolitan TIKHON
Archbishop of Washington
Metropolitan of All American and Canada
Agenda – Plenary Session III

Opening Prayer
Chancery Statute Amendment
Chancellor’s Report
Secretary’s Report
Treasurer’s Report
Financial Report
Audit Report
Funding Resolution
Stavropegial Monasteries Report
Questions/Discussions
Resolutions, time permitting
Housekeeping

Archpriest Andrew Jarmus
Ms. Hollie Benton
Council Vice Chairs
Statute Amendment: Chancery Restructuring

Archpriest Thomas Moore
Archpriest Timothy Hojnicki
CHANCERY STRUCTURAL FLOW CHART

Metropolitan

Chancellor

- Acts on behalf of the Metropolitan
- Liaising with the Holy Synod & Met. Council
- Serves as Chief of Staff for all under him
- Handles clergy matters (SMPAC, etc.)

Treasurer

- Corporate Treasurer of the OCA
- Manage & Report Finances

Chancery Administrator (?)

- Oversee all staff
- Hospitality
- Chancery operations
- Coordinate proper transportation
- Supervise Archives
- Corporate Secretary of the OCA

Committees

Departments

Legal

Communications

Development

AAC

- Committees
- Departments
- Legal
- Communications
- Development
- AAC
Discussion & Vote on Statute Amendment

Archpriest Andrew Jarmus
Ms. Hollie Benton
Council Vice Chairs
Chancellor’s Report

Archpriest Alexander Rentel
Chancellor of the Orthodox Church in America
Chancery Relocation

Mr. Gregory Honshul
Mr. Ray Steeb
Chairs of the Properties Committee of the Metropolitan Council
STAGE 1
METROPOLITAN RESIDENCE
SPRING 2022

- Search & Identify Rental Housing with Office Space
- Reasonable Proximity to Archdiocesan Parishes & Local Airports (Dulles / National)
- Budget: $3,000 to $3,500 per month
- Execute Final Move Before AAC

✓ COMPLETED – June 1st, On Budget
STAGE 1A
SECRETARY OF THE OCA
SPRING 2022

• Search & Identify Housing *
• Reasonable Proximity to Chancery
• Execute Final Move Before AAC

✓ COMPLETED – July 1st

* Housing Expenses are the Secretary’s
STAGE 1B
CHANCERY OF THE OCA (TEMPORARY)
SPRING 2022

• Search & Identify Temporary Rental Space
• Reasonable Proximity to Metropolitan’s Residence & Airports
• Budget: $80,000 per year (3,000-3,500 SF)
• Execute Final Move Before AAC

✓ COMPLETED – July 1st

➢ Under-Budget @ $24/SF, 2,765 SF, 3 Year Lease with Options,
➢ Fresh Paint, Carpet and Modifications Included,
➢ Plus – Free Office Furniture and Access to ...
➢ 7,000 SF Space on Second floor for Holy Synod and Metropolitan Council Meetings
BUDGET SUMMARY
STAGES: 1, 1A & 1B
JUNE – DECEMBER 2022

<table>
<thead>
<tr>
<th>Expense</th>
<th>Budget Range</th>
<th>Actual Spend</th>
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<tbody>
<tr>
<td>MOVE:</td>
<td>$40,000 to $45,000</td>
<td>$15,000</td>
</tr>
<tr>
<td>RENTAL:</td>
<td>$40,000 to $61,000</td>
<td>$58,200</td>
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<tr>
<td>FURNITURE:</td>
<td>$5,000 to $10,000 *</td>
<td>$5,000</td>
</tr>
<tr>
<td>TOTALS:</td>
<td>$85,000 to $116,000</td>
<td>$78,200</td>
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</tbody>
</table>

Approved Budget Request: $125,000
Positive Variance to Date: $46,800

* We expect damaged and well used furniture to be trashed and replacements acquired locally, thus reducing move expense
STAGE 2
PERMANENT CHANCERY
2023-2025

Factors to Consider

• Westwood Disposition - ongoing
• Space Needs Plan
• Buy Existing, Renovate, or Build to Design
• Available Land for Build Option
• Zoning & Permitting
• Budget ($3.0M to $3.5M, includes land, permits, & build)
Unique Property / Great Location...

- Compass Realty, Residential Listing Contract Termed (12/2021)
- Prospects Contact us Directly,
- Lease to Buy Opportunity,
- Complicated – Much to Consider,
- Zoning, Planning, Taxes, Attorney General Approval(s) and Protecting our Non-Profit Status & Timing...
- Expect Disposition to be Completed by 2025
OVERALL PLAN
2022 TO 2025

1. Continue Westwood Disposition Process
2. Execute Relocation of Metropolitan, Secretary & Temporary Chancery *(Completed)*
3. Relocate Critical Personnel *(Ongoing -2023)*
4. Determine Permanent Chancery Space Needs & Design *(2023-25)*
5. Finalize Disposition of Westwood *(2025)*
6. Execute Plan for Permanent Chancery *(2026)*
QUESTIONS?

THANK YOU

The Orthodox Church in America
Property Committee

St Nicholas Orthodox Primatial Cathedral
And National War Memorial Shrine
FROM VISION – TO IMPLEMENTATION, THE HOLY SYNOD HAS APPROVED, BISHOP WILL BE IN HIS DIOCESE, NOW IS THE TIME TO INSPIRE!

METROPOLITAN TIKHON

TO BE EXECUTED IN STAGES 1, 1A, 1B, & 2

RELOCATION PLAN TO WASHINGTON, DC

PLAN APPROVED – FEB 2022
WESTWOOD DISPOSITION
WHAT HAVE WE LEARNED?

• Requires Pricing Adjustment,
• Taxes – Property Over Assessed
• Residential vs Development
• Lease to Buy Opportunity
• Expense to Develop / How Many Lots?
• Zoning, Village Limitations
• Septic and Sewer
• Searching for BEST Outcome!
• Expect Disposition to be Completed by 2025
Secretary’s Report

Priest Alessandro Margheritino
Secretary of the Orthodox Church in America
Treasurer’s Report

Mr. Andrew Smith
Treasurer of the Orthodox Church in America
Balance Sheet

- Increase in investments from $\text{2.25M}$ in 2018 to $\text{3.54M}$ in 2021
- Increase in total assets from $\text{3.72M}$ in 2018 to $\text{6.44M}$ in 2021
- Increase in total net assets from $\text{3.53M}$ in 2018 to $\text{6.0M}$ in 2021
- Increase in *undesignated* net assets from $\text{0.148M}$ in 2018 to $\text{1.525M}$ in 2021.
Statement of Operating Activity

- Diocesan Contributions
  - Relatively flat
  - Declining percentage – 46% (2018) to 40% (2021)

- Grant Funding

- Stewards of the OCA and Other Gifts

- Pandemic Impact

- 19th AAC – Youth Director Fund

- 2022 Fundraising for Ukrainian Refugees
Major Projects

- Accounting Software and External Auditor
- Endowment – Spending Rate Policy
- Pandemic Response
Looking Ahead...

- Challenges and Opportunities
Internal Audit Report

Matushka Sharon Hubiak
Member of the Internal Auditing Committee
Financial Resolution

Mr. Andrew Smith
Treasurer of the Orthodox Church in America
For the budget years of 2023, 2024, and 2025 each territorial diocese with the exception of Canada, Mexico, and Alaska shall remit its annual financial obligation for the work of the Synodal Chancery according to the following formula:

Dioceses contributing at a rate greater than 34% of their current year “net operating budgets” shall remit 38% of their “budgeted net operating revenue” in 2023, 36% in 2024 and 34% in 2025, decreasing their annual diocesan financial contribution 2% per year, not to fall below 34%.

Dioceses contributing at the 34% rate of their current year “net operating budgets” shall continue to remit their annual financial obligation at the 34% of “budgeted net operating revenue” from 2023 through 2025.

For the budget years 2023 through 2025, the Archdiocese of Canada and the Diocese of Alaska shall remit their annual diocesan financial obligation at the rate of 10% of their current year “budgeted net operating revenue”.

The financial arrangements of the non-territorial dioceses (Romanian Episcopate, Albanian Archdiocese, and Bulgarian Diocese) are based upon agreements made when they entered the OCA and are within the competency of the Holy Synod, subject to periodic review.

“Budgeted net operating revenue” is defined as all revenue budgeted for the current year by the diocese, with the exception of pass-through activity that benefits a third party or funds a special initiative (e.g., scholarship funds, capital campaigns, revenue or expenses associated with donor restricted funds unless the restriction is for operations).
Stavropegial Monasteries’ Report

Abbot Sergius
Monastery of St. Tikhon of Zadonsk
Questions & Discussions

Archpriest Andrew Jarmus
Ms. Hollie Benton
Council Vice Chairs
Resolutions

Time permitting

Archpriest Timothy Sawchak
Chair of the Resolutions Committee
Housekeeping

Priest Alessandro Margheritino
Secretary of the Orthodox Church in America

Deacon Peter Ilchuk
20th All-American Council Manager
End of Plenary Session III

Archpriest Andrew Jarmus
Ms. Hollie Benton
Council Vice Chairs
Seminars during lunch break
Wednesday, July 20  1:00-3:00 PM

• Orthodox Christian Leadership Initiative
  “Developing Parish Leadership”
  (Stone)

• Orthodox Christian Prison Ministry (OCPM)
  (Johnson A)

• Clergy Wives Advisory Meeting
  (Chase)